

Regular meeting April 28, 2020, 6:30 pm, Zoom Meeting

Attendance: Michael, Jennifer, Father Nick, Bob, Jessica, Linda, Karen, Meg

Meeting was called to order by Jessica at 6:50pm. Jennifer led us in prayer.

Jennifer made a motion to approve the agenda with the addition of New Business – Board Membership 20-21. Karen second. All ayes. Agenda approved.

Karen made a motion to approve the March 24, 2020 meeting minutes. Bob second. All ayes. Minutes approved.

Staff Report

Terrie Prybill – Terrie presented an update on the activities happening at the School during the last month which included cleaning, painting, organizing as a way to utilize the “down time” with students away due to the COVID-19. Distance/Remote Learning continues and is going well. The hot lunch program costs, expenses, guidelines were shared since a recent review was required by the USDA. STO updates provided and tuition payments received. Update on the hourly staff employment and unemployment days due to COVID-19. The intent to enroll documents are being created and soon to be sent out. Dates to be scheduled later in May for students/families to pick up items, close out accounts etc.. for the summer. New marketing materials for the school are being created as a way to promote the school to new/interested families.

New Business

Approve St. Patrick School 2020-21 Proposed Budget – Linda made a motion to approve the 20-21 proposed budget with the updates provided and with verification of the health insurance line item. Karen second. All ayes. Motion carried.

Review of the 20-21 Board Membership – Due to COVID-19 the normal election process will be difficult since Mass is not occurring at the Church. It was presented as an option that the current members that have terms expiring (Jessica and Karen) could either remain on 1 additional year if willing or the board will need to seek candidates and do a personal request to fill the vacant positions for the 1-year term. Jessica and Karen both agreed to remain on the board the additional year.

Discuss Eliminating Credit Card Payments for Tuition/Hot Lunch or Transferring the 3% Credit Card Fee to the Consumer – Meg made a motion to have the consumer pay the additional credit card fees associated with the transactions. Linda second. All ayes. Motion carried.

Communication

Alumni Committee Report – Karen shared there has been limited activities due to COVID-19.

Tech Update – Bob shared remote learning is working for the teachers and students. Future review of on-line and remote learning may need to occur due to the current circumstances – it is possible it could become the “new normal” for teaching.

PTO updates: The PTO committee will be meeting to discuss options to proceed at some capacity for the Gala since it was postponed due to COVID-19. Maybe an on-line silent auction with the actual Gala event held later.

Strategic Planning Committee Report: On hold due to COVID-19.

Old Business

Reports

Financial Report – The Board reviewed the financial report.

Principal Narrative – The Board reviewed the Principal narrative and recent activities.

Pastor's Minute

The spiritual distance is difficult for all but keep the spirit of hope.

Blessing - Father Nick led the prayer

Adjournment

Meg made a motion to adjourn the meeting. Karen seconded. All ayes. Motion carried. Jessica adjourned the meeting at 8:53 pm.

Next meeting: May 26, 2020 at 6:30pm – possible Zoom meeting