

Regular meeting March 4, 2020, 6:30 pm, Church Office

Attendance: Michael, Jessica, Jennifer, Meg, Father Nick and Linda

Meeting was called to order by Jessica at 6:38pm. Father Nick led us in prayer.

Linda made a motion to approve the agenda with the addition to the Pastor's Minute – Corona Virus. Meg second. All ayes. Agenda approved.

Meg made a motion to approve the February meeting minutes. Linda second. All ayes. Minutes approved.

#### Staff Report

Michael J. Volk – Evaluation Summary Report completed by Mindy Hart. Discussion on the evaluation summary report for Michael. The Board shared a special thank you and appreciation for his dedication to St. Patrick School.

#### New Business

Review Staffing Needs for the 2020-21 School Year. Jennifer made a motion "Per Archdiocesan Policy #4111.22, the St Patrick School Board requests the administration to conduct a review of staffing needs for the 2020-21 school year. If necessary, as per policy, staff reduction recommendations must be made no later than the regular March 24, 2020 board meeting." Meg second. All ayes. Motion carried.

Set Teacher/At-will/Admin Salary Rate Increase for 2020-21 Budgeting. Jennifer made a motion to set the teacher/at-will/admin salary rates for the 2020-21 budgeting. Linda second. All ayes. Motion carried.

Science Curriculum FOSS Kit Contract Renewal. Meg made a motion to approve the adoption of K-2 FOSS Kit that will replace Mystery Science for K-6 systematic, content-based approach to Science. Linda second. All ayes. Motion carried.

Human Growth and Development Curriculum. Linda made a motion to approve the adoption of RCI, Benziger's *Family Life* for grades K-6 for the 2020-21 school year to satisfy the Iowa Code 279-50, which requires all Iowa school districts to provide instruction in human growth and development. Jennifer second. All ayes. Motion carried.

Religion Curriculum Audit Completed. Father Nick shared the replacement of Pflaum *Gospel Weeklies* with *Call to Faith* for the 2020-21 school year.

#### Communication

Pastoral Council and Parish Finance meeting reports, if available. Father shared work is being done to establish the budget. The upcoming fundraising events (Gala, Fish Fry and Golf Outing) will be important fundraisers. All are invited to attend and support to help make them successful.

Alumni Committee Report – None

Tech Update - None

PTO updates: The PTO committee is working on the Gala (March 28<sup>th</sup> at Wapsi Country Club) and securing donations for the live and silent auction. Mardis Gras and the Candy Bar Sales

were popular and final amounts raised will be available at the next PTO meeting scheduled for March 10<sup>th</sup>. All encouraged to attend.

Strategic Planning Committee Report: a survey will be sent out to a selective audience to help in the strategic planning process.

#### Old Business

Past Due Tuition Accounts with Biorn. Linda made a recommendation to proceed with Biorn on the next steps to secure payment on the highest past due tuition account. Meg seconded. All ayes. Motion carried.

#### Reports

Financial Report – The Board reviewed the financial report.

Principal Narrative – The Board reviewed the Principal narrative and recent activities.

#### Pastor's Minute

Discussion on the Corona Virus and recent news media related to it. Discussion on the importance of hand washing and sanitation in the school is helpful for the prevention of many illnesses like the flu, common cold etc... If the Archdiocese of Dubuque offers additional suggestions to the School and Church then those will be shared when available.

Blessing - Father Nick led the prayer

#### Adjournment

Linda made a motion to adjourn the meeting. Meg seconded. All ayes. Motion carried. Jessica adjourned the meeting at 9:15 pm.

Next meeting: March 24, 2020 at 6:30pm – Principal's Office