

Regular meeting September 24, 2019, 6:30 p.m., Principal's office.

Attendance: Jessica, Linda, Meg, Father Nick, Karen, Bob, and Principal Volk. Jennifer absent. Karen will take the minutes of the meeting in the absence of Secretary Koopman.

Meeting was called to order by President Jessica Gorman at 6:37 p.m. Father Nick led the prayer to begin the meeting.

Meg made the motion to approve the agenda and Linda seconded. All ayes. Agenda approved

Karen made the motion to approve the August 27<sup>th</sup> Board meeting with the correction of the Fall Festival date to the 13<sup>th</sup> of October. Meg seconded the motion. All ayes. Minutes approved.

Katie Hatfield addressed the Board and reported the yearly audit for food service will take place November 5<sup>th</sup> and 6<sup>th</sup>. This year is going well so far and she feels more comfortable in her job with the year of experience last year. Principal Volk has been visiting the lunch room daily to help and supervise.

Pastor's Minute:

Father Nick shared his report with the Board and had emailed the information to each member earlier. The highlights of the report are that the parish giving is down 10% for July and August, health care for the new teachers, Golf tournament fundraiser, and student retention and recruitment.

New Business:

Resignation – Kelly Gibbs has submitted her resignation as the PTO Leader effective immediately. A suggestion was made to have one parent from each grade represent that grade with the PTO. A new leader or co-leaders will be sought to fill the position.

School Uniforms – The results of the Dress Code – Parent Survey were shared by Principal Volk. After discussion, it was decided to table the item and review the current policy. No changes will be made for now. Principal Volk will email families of the decision to wait

New Parish/School Website - An updated website has been set up and will become effective October 1<sup>st</sup>. The URL is [www.dbqarch.org/stpatchurch](http://www.dbqarch.org/stpatchurch).

2018-19 EOY Report – The end of year financial report was shared with the Board. Conversion to the new accounting program by the parish was presented in the report. The budget had a short fall which will be covered by the parish.

Communication:

Pastoral Council and Parish Finance – No report

Alumni Committee – Karen reported the Alumni Committee voted to pay for the television for the Science program. GWAEA science consultant recommended the classroom needed the larger television for the program. Also, the Committee will be purchasing the polo shirts for the staff, which are the same as the students. The retail store will be set up soon and the group has received a donation of items from the Divine Mercy Store in Cedar Rapids to get the store going.

Tech Update – Bob reported on the details of the television which will be purchased for the science classroom, and the other current needs for classroom technology.

PTO Update - Jessica reported for the PTO. They will be looking for a new leader for the group. The upcoming activities are the Edgewood Meat fundraiser, Pumpkinfest parade float, and the candy bar sales.

Strategic Planning Committee Report – Principal Volk and the Committee will be meeting tomorrow.

#### Old Business:

Approve Catholic Identity Plan – The Plan was shared with the Board showing the Standards and Specifics. The Goal of the Plan along with recommendation of GWAEA consultant is to purchase a new, updated K-2 Reading curriculum that is consistent throughout K-6. Meg made a motion to approve the Plan and Bob seconded the motion. All Ayes.

#### Reports:

Financial Reports -The August Income and Expense Statement was shared with the Board. A question was raised about the \$1,200 Tuition and Fee Refund line item. Father Nick will check into the item.

Principal Narrative - Principal Volk shared his From the Principal's Desk report with the Board.

Father Nick led the Board in the Closing Blessing.

Linda made the motion to Adjourn. Meg seconded. All Ayes. Motion carried and President adjourned the meeting at 8:56 p.m.